

**TOWN MANAGER**  
Ken Deal

**TOWN CLERK**  
Pamela Mills

**TOWN ATTORNEY**  
Tom Brooke



**MAYOR**  
Charles Seaford

**TOWN COUNCIL**  
Don Bringle  
Arthur Heggins  
Brandon Linn  
Rodney Phillips  
Steve Stroud

## **TOWN OF CHINA GROVE**

### **A regular meeting of the China Grove Town Council**

**Tuesday, August 4, 2020**  
**6:00 p.m.**

**China Grove Town Hall**  
**China Grove, North Carolina**

#### **CALL TO ORDER**

Mayor Seaford called the regular meeting of August 4, 2020 to order. He led us in the Pledge of Allegiance.

Mayor Seaford called roll. All council members were present with the exception of Mr. Linn. There was a quorum.

Mr. Bringle made a motion to adopt the agenda. Mr. Phillips seconded the motion, which carried unanimously.

#### **Consent Agenda items:**

- a) Approve Minutes from June 2<sup>nd</sup>, 2020 regular meeting
- b) Adopt Resolution Hazard Mitigation Plan
- c) Adopt Budget Ordinance Amendment
- d) Approve COLA raise for Town Manager
- e) Adopt Resolutions for Central Depository Account
- f) Adopt Resolution for NC 457 Plan

Mr. Stroud made a motion to approve the consent agenda. Mr. Heggins seconded the motion, which carried unanimously.

#### **NEW BUSINESS**

##### **I) Introduce New Finance Director**

Mr. Deal stated Mary Jo Bopp will be retiring in September and we went through an extensive hiring process. He introduced Dean Luebbe our new Finance Director. He stated Mr. Luebbe started Monday, August 3<sup>rd</sup>. He stated he looks forward to working with him. Mayor Seaford thanked Mr. Deal for bringing Mr. Luebbe on board and giving him 60 days before Mrs. Bopp retires. Mr. Bringle welcomed Mr. Luebbe to China Grove.

##### **II) Appoint Stormwater Appeals Hearing Officer**

Mr. Gover stated we recently had an appeal of a decision made at Millers Grove as the Stormwater Administrator. He stated Mr. Knox disagrees with a decision made on the stream buffer on Grants Creek in Millers Grove. He stated the appeals process for stormwater is different than planning and zoning. He stated instead of going to the Board of Adjustments the Council has to appoint an Appeals Officer to hear the case. He stated the town has had no previous stormwater appeal and we have never appointed an Appeals Hearing

Officer. Mr. Gover recommended to the Council to appoint Mr. Deal as the Appeals Hearing Officer. Mr. Bringle made the motion to appoint Ken Deal as the Stormwater Appeals Hearing Officer. Mr. Stroud seconded the motion, which carried unanimously.

### III) Consider Adopting New Personnel Policies and Procedures

Mr. Deal stated we have been working on the Personnel Policy for some time to address the issue of change in regulations. He stated this policy is comprehensive and is modeled after Rowan Counties policy. He stated it is the same thing the State Personnel uses in Raleigh and is a good policy. Mr. Bringle stated the County has updated theirs in the past two years to incorporate changes made that the state requires. He asked if Mr. Brooke has had a chance to review it. Mr. Brooke stated he has not had a chance to. Mr. Bringle stated he would like to table this until the September meeting so that the Council and Mr. Brooke can review the document and get approval from Mr. Brooke before adopting. Mr. Brooke stated staff should review it as well since they will be subject to it. Mr. Phillips stated he would like to discuss at the next meeting how we would establish a Personnel Committee and how will we present it to staff. Mr. Brooke suggested having some people in mind for the Personnel Committee before the next meeting.

### COUNCIL UPDATES

Mr. Seaford stated he had asked Mr. Deal to give an update on things going on in China Grove. He stated we have a lot of activity going on in our Town. He stated he loved getting the information and would like to get an updated monthly or quarterly.

Mr. Deal stated we have leased a street sweeper for a week and it has been running for the last two days. He stated there is a lot of dirt in the gutters and we hope to run all the major streets in Town. Mr. Bringle stated leasing this has been a better option for our Town then buying the equipment and having to store and maintain it when not in use.

Mr. Deal stated we are still in the process of getting funding from the state for Covid-19 related items. Mr. Bringle stated there are architectural dollars that can be allocated to municipalities. He stated this could be spent on touchless doors, water fountains, soap dispensers, partitions and other similar items.

### CITIZENS COMMENT

None

### ADJOURNMENT

Mr. Stroud made a motion to adjourn. Mr. Higgins seconded the motion, which carried unanimously.

**Respectfully Submitted,**

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**Pamela L. Mills, CMC**  
**Town Clerk**

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**Charles Seaford**  
**Mayor**